

# Singapore Institute of Materials Management

## Certificate in Applied Purchasing Management (OL- PM)

### ❑ **Course Objectives**

Participants will acquire the innovative procurement strategies that can help their organizations to be effective in the supply chain function.

### ❑ **Who Should Attend?**

Supply Chain Executives, Logistics Officer, Logistics Executives, Logistics Analyst, Distribution Officers, Materials Handlers, Buyers, Procurement Officers, Sourcing Engineers, Purchasing Managers

### ❑ **Entry Requirement**

Participants should possess at least a diploma or a degree from a recognized institution. Those who do not meet the entry requirement may be considered on a case-by-case basis.

### ❑ **Compulsory class (face-to-face) sessions**

Participants will be required to attend face to face class sessions:

1. **Two hour class** (face-to-face) of introductory lesson and understanding of the course requirements.
2. **One hour of tutorial** counseling (face-to-face) for discussion of assignments
3. **Three hour examination** requirement (class examination with invigilator).

### ❑ **Applied Purchasing Management Program Coverage**

- **Introduction: Purchasing and SCM**
- **Purchasing Decisions and Business Strategy**
- **JIT Purchasing and VMI System**
- **Purchasing Procedures, E-Procurement and Systems**
- **Supplier Selection and Evaluation**
- **Strategic Outsourcing**
- **Supplier Partnership on Cost and Price Management**
- **World Class Purchasing Organisation**



❑ **Award of Certificate**

To achieve the award of [Certificate in Applied Purchasing Management](#), candidates must submit all assignments and pass the examination with a total score of 50 or higher, and attend at least 75% of the sessions.

Note: only the top 5% of the whole cohort will be awarded exam grade 'Distinction'

❑ **Administrative Details**

**Course Fee: \$300.00**

**Application Fee: \$80.00, non-transferable and non-refundable**

Membership: Participants must be members of SIMM

**Individual Membership Fee:**

Entrance Fee :**S\$ 50.00**

Annual Subscription Fee:

**S\$ 36.00 (January to December)**

**S\$ 18.00 (July to December)**

Membership annual subscription are payable in advance on admission and thereafter annually on the 1<sup>st</sup> January each year but not later than 31<sup>st</sup> March each year. New members who joined after 1<sup>st</sup> July will pay half the subscription rate for the year.

Registration: On a first-come-first-served basis. Reservations made by telephone or telefax will only be confirmed upon receipt of registration form and fee.

Registration Deadline: 2 weeks before course commences

Training Venue: SIMM @ 728A Geylang Road Singapore 389639

❑ **Payment of Fees**

Payment must be made 2 weeks before course commencement date. Cheque must be crossed and made payable to "Singapore Institute of Materials Management" with the title of the course and name of the participant(s) written on the back of the cheque.

❑ **Refund of Fees**

Notice of withdrawal must be given according to the terms stated in the Terms and Conditions for enrolment.

❑ **Cancellation**

SIMM reserves the right to cancel/postpone the course due to unforeseen circumstances

❑ **Enquiries**

**For more information, please contact SIMM:**

Person in-charge: Francis Er

Tel: (65) 6653 1233 Ext. 123

**Corporate Office:**

728A Geylang Road Singapore 389639

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